



WESTERN ADELAIDE REGIONAL VET PROGRAMS

Course Information Form – for new courses

Course Name	
Host	
RTO	<i>Please enter RTO name, contact details and national RTO code.</i>
Location/s	<i>Please enter location name and address.</i>
Location Notes	
Sessions	<i>Please enter day/s and times.</i>
Session Notes	
Competencies	<i>Please enter competency name, code and nominal hours.</i>
Competency Notes	
Course Description	
Pathways	
Prerequisites	
Requirements	
Selection Process	
Orientation Details	
Public Transport	
Minimum Students	
Maximum Students	
Length	
Length Notes	
Work Placement	
Work Placement Notes	
Qualification Type	<i>Please enter whether a FULL or PARTIAL qualification.</i>
Qualification Name	<i>Please enter certificate name.</i>
Qualification Code	<i>Please enter certificate code.</i>
Qualification Notes	
SACE Stage	<i>Please enter SACE Stage 1 or 2.</i>
SACE Credits	<i>Please enter number of SACE Credits.</i>
SACE Notes	
Student Cost	<i>Please enter total costs to students, eg items that become their personal property.</i>
Student Cost Notes	<i>Please enter information about what the total cost consists of.</i>
Home School Cost	<i>Please enter total costs to Home Schools, eg course costs.</i>
Home School Cost Notes	<i>Please enter information about what the total cost consists of.</i>
Cost Notes	
Delivery Method	<i>Please enter whether delivered by the school, RTO or a combination of both.</i>
Contact Person	<i>Please enter name and contact details.</i>
Links	<i>Please enter any weblinks that may provide more information about this course.</i>